



# WELLINGTON

## Medical Practice

### Wellington Medical Practice PPG Meeting Minutes held on Tuesday 4<sup>th</sup> April 2017

**Attendees: Dr D Ebenezer, Managing Partner,  
Mrs D Bott, Compliance & HR Manager, Mrs N Wakenell, Business & I T Manager.  
PPG Members, LF, JM, JO, SO, BP  
Apologies HF, KB**

#### **Previous minutes**

Previous minutes were reviewed, ongoing actions discussed.

#### **Practice Update**

Dr Ebenezer informed the PPG members that Dr Livesey was no longer with the practice. Dr Jo Ebenezer has joined the Practice as a Partner from the 1<sup>st</sup> April. Dr Risham Kaur is also joining the Practice this Month as a Partner. We have an Advanced Nurse Practitioner Helen Elves joining the Practice for 3 days per week from the 24<sup>th</sup> April.

#### **New One stop clinic**

The Practice has now added a new service which hopefully will cut down on return visits for patients. When a patients attends for a face to face appointment with a doctor the doctor will address the problem the patient has attended for and then if the patient has any other issues that can be dealt with by the treatment room they will be booked into the clinic there and then, i.e blood test needed, bp review, Rheumatoid arthritis review etc. And any further investigations or reviews can be booked in with the treatment room in advance.

#### **POD (Prescription Ordering Direct)**

The POD has now started operating and patients are being signposted to this service on-line, via the telephone message, on the Jayex machine (calling board in reception) and by word of mouth.

#### **Registering for online access**

This is still increasing with figures rising from 1,538 at the last PPG meeting to 2,185.



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### **Appointment Data**

Dr Ebenezer passed round to the PPG members the practice appointment data to highlight the workload each gp undertakes.

### **AOB**

It was suggested that self-help information could be displayed on the jayex board to get patients more informed on typical ailments and how best to deal with them.

A list of local groups has been given to the practice by PPG members with the potential to set up stands inside the practice to help patients and alert them to what services are available. The practice will liaise with these groups.

**Next Meeting Tuesday 9<sup>th</sup> May 1.00pm**